

Minutes of the CCE Delaware County Long Range Planning Committee of October 17, 2023

Present in person: Erin Johnson, Rachel Collins, Emily Roach, Diane Frances

Present on Zoom: Mary Lou Oliver, Corrine Thompkins

Absent: Joyce Gray, Bud Gladstone, Joan Hale

Guests: Donna Dickson-Noonan, Paul DeAndrea, Mandeep Virk-Baker

Diane welcomed everyone and called the meeting to order at 7:05pm. We began with a 'round robin' question: What is on your mind and in your heart about CCE Delaware County?

- Understand other groups in the association, where there is need/where we can help.
- The world is ever changing and Extension needs to change with it.
- The local community we serve, where the rubber meets the road. Simplest interventions can serve our community. How we can channel energy, passion and knowledge.
- 4H is always in my heart and on my mind. Transition without losing the good. Always more kids than clubs, always looking for new leaders.
- Don't want Extension to get lost.
- Communication, recruiting, promoting. Don't want to be 'the best kept secret'. My goal for the annual meeting is for people to say " WOW! I didn't know that!"
- Pleasure of seeing results in 4H in 4 different states. 4H kids stand out in public speaking.
- To learn to be a better board, a cheerleader.
- 4H and Camp give confidence.
- Very interested in solar and wind power. See great potential in Delaware County.
- Energy and electric power.
- Joy, pride, and possibility. Since our last meeting:
 - Master Gardener harvest celebration at Birdsong, food to seniors
 - Model Forest Strategic Planning Session, great potential for Lennox
 - 4H Enrollment Day at Camp Shankitunk, families, partnership with HE
 - Forest program at Lennox, many potential partners for new programming
 - WAC Ag Tour, collaboration and partnership, impact, speaker from Ag&Mkts challenged group to broaden work beyond water quality to include climate/ carbon in ag and forests

Next was review/approve minutes of September 17 meeting. Erin made a motion to approve as submitted, Rachel second, vote was all in favor.

We continued our planning for the Annual Meeting set for November 17 from 6:30-8:30 and CCE office in Hamden. See the minutes of the September 17 meeting for the details already finalized. Donna Dickson-Noonan indicated that the nominating committee is at work and expects to send the ballots out in time to be able to hold the meeting on the date planned. The ballot will include Save the Date for the Annual Meeting. Delmar Crim has been engaged as the caterer, \$15 per person, budget is \$1200 for an estimated 80 people. Corrine and Rachel have arranged for 4H Teens to set up and clean up. Pumpkin

centerpieces will be on each table. Invitations will be prepared and sent. Justine has created a registration link on line. Polly Dellacrosse will be presented with the Friend of Extension Award. Betty and Mandeep will identify the board service awards.

Diane shared copies of the agenda from last year's annual meeting. Here is a proposed agenda for the 2023 annual meeting based on last year's agenda and our last meeting:

1. Call to Order
2. Approval of Minutes of 2022 Annual Meeting
3. Introductions
 - a. Executive Director
 - b. Delaware County Supervisors
 - c. CCE Board
 - d. Issue Committee Members
 - e. CCE Staff
4. President's Report
5. Executive Director's Report
6. 2023 Highlights and Opportunities presented by CCE Teams
7. Treasurer's Report, and approval of report
8. Recognition and thanks to Nominating Committee
9. Election Results
10. Recognition of Volunteers
11. Motion to Adjourn

Everyone was encouraged to attend the annual meeting.

Rachel suggested information be included about Long Range Planning and Volunteer Opportunities in the Annual Report, which was agreed. Rachel and Diane will provide the content to Carla Crim who is laying out the Annual Report now. Corrine suggested this could also be used as a press release.

We then began a conversation about the current strategic plan as a basis for understanding the current organizational issues and strategies. We agreed to continue this conversation at our next meeting which was set for Tuesday, November 28 at 7pm. The agenda for this meeting will also include debriefing the Annual Meeting, particularly what was presented during the poster session and the team presentations, and setting our plan for developing the strategic plan in 2024. Diane suggested we meet with staff, partners and stakeholders by subject area, and conduct a community needs assessment. Please bring your copy of the current strategic plan and the new annual report with you to this meeting.

Rachel made the motion to adjourn the meeting at 8:45pm, Erin seconded, the vote was all in favor.