

Executive Committee Board: June 28, 2023

Meeting Minutes

Betty welcomed and called the meeting to order at 6:02pm.

In attendance: Betty Scott, Diane France, Donna Dickson-Noonan, Carol Ann Michalski, Marilyn Wyman, Gary Orton, Mary Beth McEwen, Bonnie Backman, Thomas Hinkley, Corrine Thompson. Via Zoom: Danielle Hautaniemi. Notes taken by Stacey Young.

Mary Beth provided a rundown of the SBN's work since February. The state of things when they arrived, the procedures, and advances they've made since. Voucher creation and responsibility designation. Mileage changes. Budget was not balanced (i.e. positions weren't fully funded) Informed that grants should help cover administration costs. 2022 and 2023 are going to have high administration numbers due to all the EDs being paid. Discussion of bank accounts and moving forward with locations of them. Suggested that CCE Delaware may need to hire an accounting firm, or forensic auditors, to help move forward. Carol asked when SBN team would be able to provide us with a financial report letting CCE Delaware know of its standings, at this time they are unable to do so, or to provide a timeline of when it would be possible.

Danielle and Marilyn have resource suggestions as well.

Finance Committee is to meet one week prior to Board Meeting in July to discuss situation as well.

SUCO Grant discussion-is this feasible for CCE Delaware to manage. This is a great project, but they have very high deliverables that are already due. There are hiring requirements that would occur in Otsego County. Otsego CCE had already been involved in discussions before Mandeep came to Delaware County so CCE Otsego and Schoharie will be contacted to see their interest in overtaking this project as CCE Delaware does not currently have the staff or capacity to manage a project in another County.

- Motion to approve purchase for generator for camp: \$12,000

Motion: Diane Frances

2nd: Gary Orton

All in favor: Yes

Passed: 7:05pm

- Action: to update SFCU Account **2009
 - To remove persons from Business Account *2009:
 - Motion: Gary Orton
 - Second: Diane Frances
 - All in favor: yes
 - Passed: 7:06pm
 - To approve that Emily Roach, 4-H Team Leader, and Paul Cerosaletti, Nutrient and Precision Feed Management Team Leader, stay on Account *2009
 - Motion: Diane Frances
 - Second: Donna Dickson-Noonan
 - All in favor: yes
 - Passed: 7:06PM
 - To approve the addition of Stacey Young, Office Coordinator, to the Account *2009
 - Motion: Diane Frances
 - Second: Gary Orton
 - All in favor: yes
 - Passed: 7:06pm
- Action: Extend the contract of Marilyn Wyman, Interim Director, until the end of July
 - Motion: Diane Frances
 - Second: Gary Orton
 - All in favor: yes
 - Passed: 7:08pm
- Farm Enhancement Grant Program update from Corrine Tompkins
 - Action to approve the following Grant checks:
 - Sco-Gail Farm-Scott Hymers-machine shop- \$25,000
 - Motion: Gary
 - Second: Donna
 - All in favor: yes
 - Passed: 7:13 PM
 - Webcrest Farm-Ed Weber-Metal Roof-\$17,150
 - Motion: Diane Frances
 - Second: Gary Orton
 - All in favor: yes
 - Passed: 7:13pm
 - James Slicer Farm-James Slicer-Calf and Maternity Barn-\$25,000
 - Motion: Dianne Frances
 - Second: Gary Orton
 - All in favor: yes
 - Passed: 7:13PM
- Action: Approve the payment of the SBN team 5/1/23-5/15/23-\$12,269.03*
 - Motion: Diane Frances
 - Second: Gary Orton

- All in favor: yes
- Passed: 7:14PM
 - *Typo in agenda, this is \$11,269
- Action: Approve camp staff-Conflicts of Interests
 - Lizette Bishop-Sister of Justine Bishop/Corrine Tompkins-Sister-in-law to Phil Atherlay)
 - Emmalee Young-Niece of Stacey Young
 - Kylie McLachlan-Niece of Stacey Young
 - Motion: Diane Frances
 - Second: Gary Orton
 - All in favor: yes
 - Passed: 7:14pm
- Action: Approve a Climate Survey with staff and utilizing HR1 for the service.
 - Motion:
 - Second:
 - All in favor: yes
 - Passed: 7:22pm
- Action: Move to Executive Session to discuss legal
 - Motion: Diane Frances
 - Second: Gary Orton
 - All in favor: yes
 - Passed: 7:28pm
- Action: Leave Executive Session:
 - Motion: Diane Frances
 - Second: Gary Orton
 - All in favor: yes
 - Passed: 7:33pm
- Action: Adjourn Meeting
 - Motion: Diane Frances
 - Second: Donna Dickson-Noonan
 - All in favor: yes
 - Passed: 7:33pm