

TAKE TIME TO APPLY FOR THIS 4-H GRANT

COMMUNITY SERVICE GRANT OPPORTUNITY

Since community service is a premier program in 4-H and since money has been given to Delaware County 4-H to put towards new programming, it has been decided that clubs will be eligible to apply for and go through a simple grant process to acquire up to \$100 for a community service project their club would like to provide. This will make it possible for clubs to do more for their community or extended community and have money to make it happen. These grants will provide opportunities for 4-H members, 4-H leaders and parents to take action about community service issues critical to their community. This will give 4-H members, leaders and parents the opportunity to broaden their experiences, strengthen and enhance their leadership and grant writing skills, and stimulate others to take more active roles in their communities.

Please take time to fill out the following:

1. Grant Application Form
2. Proposal Guidelines & Check Off
3. Project Budget Form

PROPOSAL GUIDELINES AND CHECKOFF

- I. Describe your community service project from beginning to completion. Be sure to list clearly the goals/expectations (two paragraphs, typewritten). Include the following:
- a. When will the project take place?
 - b. Why is this project important to youth and individuals you will provide for in your community.
 - c. How do you plan to measure the success of your project?
 - d. Describe how you will publicize what you are doing and what you have done? How will you get others involved in this project?
- II. Budget for your project must include (a form is enclosed to report the following):
- a. Estimated Expenses
 - b. Type and amounts of expected funding from sources other than this grant request.
 - c. Requested funding from this grant - Total of {A} minus Total of {B}.
 - d. In-kind contributions - such as complimentary speakers and educational materials for which award funds are not used.

2005
Delaware County 4-H Grant Opportunity
GRANT APPLICATION FORM

YOUTH IN ACTION/COMMUNITY SERVICE

Due at Cornell Cooperative Extension/4-H office by December 2, 2005.

(To be typewritten and attached to typewritten proposal and budget form.)

The following form must be completed in full.

Incomplete applications will not be considered for grant awards.

Only 4-H clubs may apply for the Community Service grant. A youth must sign this application as contact person indicating authorship and responsibility for the project.

Amount Requested: _____ (\$100 or less)

Name of contact person responsible for project: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Telephone Number: _____ Internet Address: _____

NOTE: If funding is awarded, name of group or person grant check is to be made payable to:

(If payable to an individual, a social security number is required.)

I/we understand that a final written report is required to be submitted to CCE - Delaware County 4-H by September 30, 2005. Grant proposals must include this page and must be signed by one youth project coordinator and 4-H leader.

Signature: _____ Date: _____
Youth in 4-H Club

Signature: _____ Date: _____
Adult 4-H Leader

**SEND TO: Cornell Cooperative Extension of Delaware County
P.O. Box 184
Hamden, NY 13782**

Statistical Information

1. Number of participants expected to be involved _____
2. Age(s) of participants expected to be involved _____

PROJECT BUDGET FORM

To be used for all grant programs.
Please attach to appropriate grant application form.

A. Estimated expenses for total project AMOUNT

- 1. _____ \$ _____
- 2. _____ \$ _____
- 3. _____ \$ _____
- 4. _____ \$ _____
- 5. _____ \$ _____
- 6. _____ \$ _____

TOTAL ESTIMATED EXPENSES \$ _____

**B. Type and amount of expected funding
from sources other than this grant
request (this could even come from
your own treasury):**

AMOUNT

- 1. _____ \$ _____
- 2. _____ \$ _____
- 3. _____ \$ _____
- 4. _____ \$ _____

TOTAL OTHER FUNDING \$ _____ (-)

**C. FUNDING REQUESTED FROM THIS GRANT
(TOTAL A minus TOTAL B)**

\$ _____ (-)

**D. In-kind contributions (list estimated
expenses, supplies or materials that
will be donated, for example:
your time, etc.)**

AMOUNT

- 1. _____ \$ _____
- 2. _____ \$ _____
- 3. _____ \$ _____
- 4. _____ \$ _____

TOTAL IN-KIND CONTRIBUTIONS \$ _____