



4-H ACHIEVEMENT BOOKS **"WORTH THEIR WEIGHT IN GOLD"**

Anything worth doing is worth doing well, whether it be 4-H or anything else. It is also worth documenting - keeping a record of what was done. Therefore, keeping a 4-H Achievement Book should be a necessity. When applying for awards, representative materials are often required. Where do you have them? Certificates, ribbons, news clippings - what memories to treasure!

Keeping a 4-H Achievement Book is not as difficult as one may think - it can be done as the year progresses.

- Use a sturdy cover - it may go through a flood!
- Use scrapbook paper from the 4-H office - worth the few cents per sheet!
- Use only one side of the page and print neatly - tough to read in 30 years if you don't!

Each year, your 4-H Achievement Book should only include the **2 most recent years**:

1. **First Year** - include work to date
2. **Second Year** - work to date, plus all of last years
3. **Third Year and Up** - tie these volumes with an old shoe lace, twister, etc. and retain for posterity. They are fun to look back at and the pictures are a great source of laughter for you and your grandchildren

GUIDE FOR 4-H ACHIEVEMENT BOOKS



1. **BLANK PAGE** - protection
2. **TITLE PAGE** - every book has a title, example: My 4-H Story, etc.
3. **NAME PAGE** - picture of yourself - who are we reading about? (name/county/birth date)
4. **TABLE OF CONTENTS** - what's in it?
5. **PROJECT AND/OR ACTIVITY CALENDAR FOR THE YEAR** (make sure year is included)
6. **PICTURE OF CLUB** (if in one)
7. **PICTURE OF CLUB OFFICERS** (if you were one) - plus little green officer card
8. **PRESENTATION PICTURE** (if you did one) - title and what you did
9. **PRESENTATION CERTIFICATE** (if you did one) - need some place to stick it
10. **ONE PAGE TO ILLUSTRATE EACH PROJECT OR ACTIVITY** - photos, captions, diagrams, etc.
11. If in **FASHION REVUE PROGRAM**
12. If in **FASHION REVUE - FASHION REVUE CERTIFICATE**
13. If in **ANIMAL SHOWS** - programs, ribbons (all on one page) etc.
14. **PAGE FOR LETTERS** - thank you's, congratulations, honors, etc. (attach envelope and put in)
15. **ONE PAGE FOR EACH WEEK AT CAMP, CAREER EXPLORATION, ETC.**
16. **PAGE FOR NEWS CLIPPINGS** - (shingled, name underlined, and dated)
17. **ONE PAGE COUNTY FAIR AWARDS** - little tags in envelope, ribbons overlapped - all exhibits listed under excellent, good, worthy
18. **ONE PAGE FOR STATE FAIR AWARDS** - ribbons overlapped and identified
19. **ANYTHING ELSE THAT DIDN'T FIT ABOVE PAGES**
20. **COMPLETION CERTIFICATE OR CERTIFICATE OF ACHIEVEMENT**
21. **4-H MEMBER RECORD BOOKS IS A PART OF THE ACHIEVEMENT BOOK - A SUMMARY IN A HURRY!**

Remember, this is to be kept for posterity!
Will provide hours of enjoyment for all who look at it.
Is that really you?

These volumes will truly be treasures, take it from one who has them from 40 years ago!!!